

# Bella Ranch Homeowners Association

## New Construction Approval Request Form

NOTE: Email (or fax) this completed form, along with a full set of plans and all other information requested below. A signed copy will be emailed back to the submitter.

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Street Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

### PLEASE CHECK APPROPRIATE BOXES BELOW:

☐ Initial Submittal    ☐ Resubmittal    ☐ Variance  
☐ Custom Design    ☐ New Plan    ☐ Previously Approved Plan \_\_\_\_\_  
(address)

### REQUEST FOR APPROVAL OF:

☐ Site Plan    ☐ Landscape plan  
☐ Building Elevations (four)    ☐ Fence  
☐ Floor Plans    ☐ Swimming Pool  
☐ Exterior materials, finish & color schedule    ☐ Other (Please specify): \_\_\_\_\_

Stories:    ☐ 1    ☐ 2    ☐ 3    ☐ Split Level

Garage:    ☐ Side Entry    ☐ Front Entry    ☐ Rear Entry    ☐ Swing Entry

Type of Lot:    ☐ Corner    ☐ Standard

Does this lot have greenbelt frontage?    ☐ Yes    ☐ No    If Yes:    ☐ Right    ☐ Left    ☐ Rear

Are there existing adjacent houses?    ☐ Yes    ☐ No    ☐ Under construction

Have these building elevations been used on nearby houses?    ☐ Yes    ☐ No    ☐ Similar

Where? \_\_\_\_\_

Building Size: \_\_\_\_\_ (Living Sq. Ft.)    Building Height: \_\_\_\_\_ (Ft.)

Retaining Wall(s):    ☐ Yes    ☐ No    Maximum Height: \_\_\_\_\_    Material: \_\_\_\_\_

**It is the Builder's responsibility for conformance to the Master Drainage Plan.**

## MATERIAL AND COLOR SCHEDULE

### **EXTERIOR MATERIALS** (List all manufacturer's and applicable materials being used):

☐ Siding (Type \_\_\_\_\_)      ☐ Brick      ☐ EIFS      ☐ Stone      ☐ Stucco

☐ Other (Specify) \_\_\_\_\_

Roof Material: \_\_\_\_\_ Trim Material: \_\_\_\_\_

Stoop and Steps Material: \_\_\_\_\_

Chimney Material: \_\_\_\_\_

Window Frame: \_\_\_\_\_

Garage Door(s): \_\_\_\_\_

### **EXTERIOR COLORS** (List manufacturer and color. Provide link to actual sample of colors.):

Brick/EIFS/Stucco/Stone: \_\_\_\_\_

Siding: \_\_\_\_\_

Roof: \_\_\_\_\_

Trim: \_\_\_\_\_

Windows: \_\_\_\_\_

Shutters and/or Front Door: \_\_\_\_\_

Garage Door(s): \_\_\_\_\_

Chimney: \_\_\_\_\_

Gutter & Downspouts: \_\_\_\_\_

### **SEPTIC AND WELL**

**Septic Plan Attached**

**Well Location Noted on Site Plan**

☐ **\$250.00 ACC Plan Review Fee - Make check payable to Bella Ranch HOA**

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Applicant acknowledges and agrees that the ACC and the Association assume no liability resulting from the approval or disapproval of any plans submitted by the Applicant. The ACC and the Association assume no liability and make no representations regarding the adequacy or quality of any submitted plans or whether such plans comply with any or all governmental requirements. This report does not relieve the Builder of his obligations under the Design Guidelines.

Applicant's Signature: \_\_\_\_\_

Submissions are to be made to:      ACC@GloboLink.com  
   PO Box 1532  
   Keller TX 76244-1532  
   (fax) 817-741-0802

Committee Use Only	
<b>YOUR REQUEST FOR FINAL RELEASE FROM THE ACC PROCESS HAS BEEN:</b>	
<input type="checkbox"/> <b>APPROVED</b>	<input type="checkbox"/> <b>CONDITIONALLY APPROVED</b> <input type="checkbox"/> <b>DISAPPROVED</b>
Comments or reasoning for disapproval: _____ _____	
Approval by ACC does not circumvent, modify or grant a variance from City, County, State or Federal building safety codes or ordinances.	
_____ Date	_____ ACC Authorized Representative

NOTE:      This report is made on the basis of aesthetic considerations only and the ACC does not bear any responsibility for ensuring the structural integrity or soundness of approved construction, nor for ensuring compliance with building codes and other governmental requirements. Compliance with approved plans should not be construed as representing or guaranteeing that any item identified above is built in a good and workman like manner, free from defects.